Draft Agenda for meeting of the Board of Responsible Forest Management Australia Ltd
Friday April 17th from 7.30am
FSC Australia Office, Level 13, Meeting Room 1, 570 Bourke St., Melbourne, 3000

7.30 am BOARD MEETING BEGINS

1. Attendance: Kevin O’Grady, Rohan Dean, Vince Erasmus, Sean Cadman, Jonathan La Nauze, Lindsay Hesketh, Jim Adams, Frank Strie, Tim Anderson
   In attendance: Michael Spencer (Hon. Chief Executive), Carly Bannon (Executive Officer), Minutes: Carly Bannon

2. Confirmation of Agenda – All OK

3. Minutes of the previous meeting – approved via email previously. Noted that 2 actions have been completed (letter to VicForests and updated financials sent to board)

4. Executive update/CEO’s Report – Michael Spencer
   a. Organisational growth/New Membership Applications
      - Fauna and Flora International Australia – Environmental Chamber
      - Fuji Xerox Australia – Economic Chamber
   b. Meetings/Events – PPPN Info sessions held in Melbourne and Sydney in late Feb, Green Cities held in Brisbane in March, designEx in Melbourne next week
   c. Correspondence – MS discussed correspondence with Federal Government
   d. Financial Report – CB presented P&L Statement and Balance Sheet, noted and passed as accurate (proposed by JA, seconded by KOG), with note of thanks
   e. Update re. funding alternatives
      - application for REO – may require environmental chamber to write letter of support
      - ‘go tree free’ donations – CB to send information to board for out of session approval
fee increases - possibly volume based, but need to look into other ways to receive financial benefit from Chain of Custody certificate holders

5. Discussion on response from VicForests (based on 6 pieces of correspondence – all members of board clear on process)

Actions:
- Gather information on rotation lengths – review actual rotation lengths vs. ecological mature state
- Reply to VicForests on points discussed – CB to draft and get approval from Board
- Circulate response to all parties concerned

6. Policy and Standards

a. Update on progress of Indigenous Steering Committee – Jono La Nauze

b. Update on progress of Controlled Wood Risk Assessment Team - Kevin O’Grady

Controlled Wood Risk Assessment Matrix presented and tabled for adoption:
- SC requested that hyperlink be included re. 4) and the FSC Australia guidance note to sourcing CW from Tasmania
- JLN requested that 2.4 and 2.5 have note re. the ISC and possibility of review
- JA requested that note be made that his organisation, TCA, does not support the assertion made in 3.2 relating to the RFA and lack of stakeholder acceptance

- **SC proposed, JA seconded (noting his objection to 3.2)**
- Formal note of thanks made to the CWRA team and to Kevin in his role of Chairman
- Once CWRAT have reviewed and accepted changes, CB to forward matrix to FSC International, ASI (and subsequently CBs)
- KOG also updated board on progress on the Team’s work on the HCV guidance document

C. Controlled Wood Tasmania – update by Michael Spencer – will discuss with Pina Gervassi of FSC Int. when she is in Melbourne next month.
d. Update on current work done by PPAG – Full report by PPAG to be circulated to board for out of session adoption. FSC International and interested parties to be updated accordingly.

7. Review of Chairs Report to be tabled at AGM

8. Other business – none considered

9. Next meeting date – CB to send meeting request for w/c June 22nd

10.40pm END OF BOARD MEETING