Minutes for meeting of the Board of Responsible Forest Management Australia Ltd
Monday, February 9th, 2009
Timbercorp Boardroom, Level 9, 461 Bourke St, Melbourne
From 11.00 am

MEETING STARTS 11.15am

1. Attendance: Tim Anderson, Kevin O’Grady, Sean Cadman, Jonathan La Nauze, Jim Adams, Frank Strie, , Lindsay Hesketh (late)
   In attendance: Michael Spencer (Hon. Chief Executive) (late); Carly Bannon (Executive Officer),
   Justin Walsh (observer)
   Minutes: Carly Bannon
   Apologies: Rohan Dean, Vince Erasmus

FORMAL NOTE – the board of FSC Australia wishes to acknowledge the horrific situation in some parts of Victoria and what a black day it is to be meeting. The board expresses its full sorrow and condolences to all those effected, with special thought given to FSC members that have been impacted.

2. Confirmation of Agenda – All OK

3. Minutes of the previous meeting – approved via email previously. Noted that 2 actions have been completed (letter to ASI and Guidance Note)

4. VicForests complaints and FSC membership – process discussed and agreed upon, board endorse letter (with minor changes) that Sean will send on behalf of complainants, with VicForests having 4 weeks to respond.

5. Executive update/CEO’s Report – Michael Spencer
   a. Fire updates and impact with respect to FSC members
   b. Meetings/Events – DAFF meeting and FIDF application, Mitsubishi, SGS Japan, SLF, Green Cities, Design EX
      – MS to check where policy of association is at
c. Report on field visit to Hamilton – Carly Bannon

d. Financial Report – CB to send P+L and Balance Sheet

e. Update re. application for REO/public fund – CB arranged changes to constitution (Rule 2.1(f) and 2.2 and added Rule 19) – will put to members at AGM

6. Upcoming AGM and elections – discussion on draft agenda, 6 directors up for re-election, amend constitution Rule 10.4 re. directors terms – will put to members at AGM

7. Policy and Standards

a. Update on progress of Controlled Wood Risk Assessment Team - Kevin O’Grady – ‘Tools, not rules’ approach - HCVF main issue - current regulatory requirements not enough as defined by FSC International – stakeholder ‘consensus’ is key

b. Update on progress of Indigenous Steering Committee – Jono La Nauze – presented amendments to committees objectives (3 models to be reviewed) - passed, with committee to respond re. participation needs of 3 proposed models

8. Next meeting dates - phone hook up March 13th, AGM April 17th. CB to send notice

MEETING SUSPENDED 3.20pm (Kevin O’Grady leaves, therefore, quorum lost)

February 10th MEETING BEGINS 9.55am (Level 16, 570 Bourke St, Melbourne)

Attendance: Tim Anderson, Kevin O’Grady (via phone), Sean Cadman, Jonathan La Nauze, Frank Strie, Lindsay Hesketh

In attendance: Michael Spencer (Hon. Chief Executive); Carly Bannon (Executive Officer),

Minutes: Carly Bannon  Apologies: Rohan Dean, Vince Erasmus, Jim Adams

7. Policy and Standards

b. Update on progress of Indigenous Steering Committee – Jono La Nauze – presented amendments to committees objectives (3 models to be reviewed) - passed, with committee to respond re. participation needs of 3 proposed models

9. New Membership Applications– Graphic Ark (economic chamber) - passed

MEETING ENDS – 10.03am